



**Key Action 1**  
 – Mobility for learners and staff –  
 Higher Education Student and Staff Mobility

**Inter-institutional agreement 2019-2021**  
 between institutions from  
 Programme and Partner Countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

**A. Information about higher education institutions**

Full name of the institution / country	Erasmus code or city	Contact details (email, phone)	Website (eg. of the course catalogue)
Siauliai State College / Lithuania	LT SIAULIA03	Kristina Nesovienė, Head of International Relations and Project Management Department k.nesoviene@svako.lt +370 414 33 793	www.svako.lt/en
University of Mitrovica / Kosovo	XK KOSOVSKA MITROVICA  PIC 951280553	Miloš Subotić, International Relations Officer milos.subotic@pr.ac.rs +381 64 8337010	<a href="https://en.pr.ac.rs/">https://en.pr.ac.rs/</a> <a href="https://en.pr.ac.rs/international-cooperation/">https://en.pr.ac.rs/international-cooperation/</a> <a href="http://pmf.pr.ac.rs/srb/">http://pmf.pr.ac.rs/srb/</a>

**B. Mobility numbers per academic year**

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area code * [ISCED 1]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *

LT SIAULIA03	XK KOSOVSKA MITROVICA	041	Business and administration (Accounting and Auditing, Finance, Banking and Insurance)	1st	2x5 months	By individual agreement
		061	Information and Communication Technologies (Informatics)	1st	2x5 months	By individual agreement
XK KOSOVSKA MITROVICA	LT SIAULIA03	041	Business and administration (Accounting and Auditing, Finance, Banking and Insurance)	1st	2x5 months	By individual agreement
		061	Information and Communication Technologies (Informatics)	1st	2x5 months	By individual agreement
		0541	Mathematics	1st	2x5 months	By individual agreement
		0533	Physics	1st	2x5 months	By individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of days of teaching periods of average duration *)	Staff Mobility for Training *
LT SIAULIA03	XK KOSOVSKA MITROVICA	041	Business and administration (Accounting and Auditing, Finance, Banking and Insurance)	2x5 days	2x5 days
		061	Information and Communication Technologies (Informatics)	2x5 days	2x5 days
XK KOSOVSKA MITROVICA	LT SIAULIA03	041	Business and administration	2x5 days	2x5 days
		061	Information and Communication Technologies	2x5 days	2x5 days

	0541	Mathematics	2x5 days	2x5 days
	0533	Physics	2x5 days	2x5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code or city]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies (Minimum recommended level: B1)	Staff Mobility for Teaching (Minimum recommended level: B2)
LT SIAULIA03	All	Lithuanian	English / Russian for several programs and courses for exchange students	English B1	English B2
XK KOSOVSKA MITROVICA	All	Serbian	English for several programs and courses for exchange students	English B1	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Respect of fundamental principles and other mobility requirements

The higher education institution(s) located in a **Programme Country** of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here: [https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter\\_en](https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter_en)

The higher education institution(s) located in a **Partner Country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.
- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.
- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.



The higher education institution located in a **Partner Country** of Erasmus+ further undertakes to:

#### **Before mobility**

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.
- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner Country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.
- Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details.

#### **During and after mobility**

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

#### **E. Additional requirements**

-Nominations should be sent to Erasmus coordinator by the following email: In [r.kudrickaite@svako.lt](mailto:r.kudrickaite@svako.lt) or [projektu.skyrius@svako.lt](mailto:projektu.skyrius@svako.lt)



-Application forms and Learning Agreements should be filled in English in capital letters with correct address of College, correct name of responsible Erasmus coordinator and correct responsible person (written in the Learning agreement which is uploaded on College website);

-Student should send Application Form, Learning Agreement, signed and stamped to Erasmus coordinator.

## F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Winter Term	Summer Term
LT SIAULIA03	June 30th	December 30th
XK KOSOVSKA MITROVICA	June 15th	November 30th

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

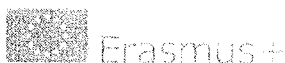
*This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

## G. Information

### 1. Grading systems of the institutions

#### **LT SIAULIA03**

ECTS Grade	Percentage	Siauliai State College Grade	
A	100-96	10	PASSED
B	95-86	9	
C	85-76	8	
D	75-66	7	
E	65-61	6	
E	60-46	5	FAILED
FX	45-36	4	
FX	35-26	3	
F	25-16	2	



F	15-0	I	
---	------	---	--

### XK KOSOVSKA MITROVICA

Kosovska Mitrovica Grade	Percentage	Approximate Equivalent	ECTS Grading Scale
10	91-100	excellent	A
9	81-90	very good	B
8	71-80	good	C
7	61-70	satisfactory	D
6	51-60	sufficient	E
5	<51	fail	F / FX

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code or city)	Contact details (email, phone)	Website for information
<b>LT SIAULIA03</b>	Gina Zdanavičienė – Incoming students g.zdanaviciene@svako.lt +370 414 33 793	<a href="http://www.svako.lt/en/the-department-of-international-relations-and-projects-">http://www.svako.lt/ en/the-department- of-international- relations-and- projects-</a>
	Raminta Kudrickaitė – Outgoing students r.kudrickaite@svako.lt +370 414 33 793	
<b>XK KOSOVSKA MITROVICA</b>	Miloš Subotić, International Relations Officer milos.subotic@pr.ac.rs +381 64 8337010	<a href="https://en.pr.ac.rs/">https://en.pr.ac.rs/</a> <a href="https://en.pr.ac.rs/international-cooperation/">https://en.pr.ac.rs/international-cooperation/</a>
	Časlav Stefanović, Institutional Erasmus + Coordinator at the Faculty of Sciences and Mathematics caslav.stefanovic@pr.ac.rs +381 66 8006415	<a href="http://pml.pr.ac.rs/srp/">http://pml.pr.ac.rs/srp/</a>
	Branko Drijača Vice-dean for science, international cooperation and development, Faculty of Science branko.drijaca@pr.ac.rs +381 66 8006528	



	Srdan Milosavljević Institutional Erasmus + Coordinator at the Faculty of Economics srdjan.milosavljevic@pr.ac.rs +381 64 8203318	
--	--	--

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code or city)	Contact details (email, phone)	Website for information
<b>LT SIAULIA03</b>	Gina Zdanavičienė – Incoming students g.zdanaviciene@svako.lt +370 414 33 793	<a href="http://www.svako.lt/en/the-department-of-international-relations-and-projects-">http://www.svako.lt/en/the-department-of-international-relations-and-projects-</a>
	Raminta Kudrickaitė – Outgoing students r.kudrickaite@svako.lt +370 414 33 793	
<b>XK KOSOVSKA MITROVICA</b>	Miloš Subotić, International Relations Officer milos.subotic@pr.ac.rs +381 64 8337010	<a href="https://en.pr.ac.rs/">https://en.pr.ac.rs/</a> <a href="https://en.pr.ac.rs/international-cooperation/">https://en.pr.ac.rs/international-cooperation/</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.



Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code or city)	Contact details (email, phone)	Website for information
<b>LT SIAULIA03</b>	Gina Zdanavičienė – Incoming students g.zdanaviciene@svako.lt +370 414 33 793	<a href="http://www.svako.lt/en/the-department-of-international-relations-and-projects-">http://www.svako.lt/en/the-department-of-international-relations-and-projects-</a>
	Raminta Kudrickaitė – Outgoing students	



	r.kudrickaite@svako.lt +370 414 33 793	
<b>XK KOSOVSKA MITROVICA</b>	Miloš Subotić, International Relations Officer milos.subotic@pr.ac.rs +381 64 8337010	<a href="https://en.pr.ac.rs/">https://en.pr.ac.rs/</a> <a href="https://en.pr.ac.rs/international-cooperation/">https://en.pr.ac.rs/international-cooperation/</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code or name and city]	Name, function	Date	Signature <sup>1</sup>
<b>LT SIAULIA03</b>	<b>Dr. Natalija Šedžiuvienė Director</b>	02/2020 УНИВЕРЗИТЕТ У ПРАГУ бр. 19-586 20	
<b>XK KOSOVSKA MITROVICA</b>	<b>Professor Zdravko Vitošević, PhD</b>	21 <sup>st</sup> DEC 2019 УНИВЕРЗИТЕТ У ПРАГУ 1970	

<sup>1</sup> Scanned copies of signatures or digital signatures may be accepted depending on the national legislation